

Approved 4/18/23

BLAKE MEMORIAL LIBRARY TRUSTEES MEETING

6:30pm, February 28, 2023

On zoom Trustees present on zoom: Shirley Montagne, Tania Aebi, Rob Rinaldi, Nick Kramer, and Carl Demrow, and Kathryn Price. Also present: Miranda Moody Miller, Afterschool and Camp Director.

Shirley brought the meeting to order at 6:32 pm

Tania moved to approve the minutes of the December meeting; Rob seconded.

Treasurer's Report: Shirley presented the latest actual budget figures but did not provide the budgeted amounts in a separate column since we do not yet have an approved budget. Shirley said she'd like to get the budget finalized and presented and approved at the April meeting. Nick acknowledged the generous \$10,000 gift and that the reimbursement came in on the camp/afterschool program and thanked all those who worked to hash out an agreement on the after-school program and summer camp. Rob asked if Shirley had refreshed the line of credit and Shirley said she was on that. Rob moved to accept the treasurer's report and Nick seconded. The Treasurer's report was unanimously accepted.

Jen was not present, so Tania ran through the Director's report, and we had a couple of grant related questions. Rob moved to accept the Directors report and Tania seconded. The Director's report was approved unanimously.

Governance was next. We began to review the work of the committee and the forms in the board package including the confidentiality forms and the library use policy. After a question from Nick, Tania replied that these policies and forms all reflect best practices and are recommended for operational use.

Shirley said that we have not in the past set a fee for use. The schedule was created for use by for profit entities, but the fee can be waived for non-profits and community groups. Tania said the facility rental policy was based on polls

that had been obtained from other libraries. Shirley suggested a bit more work in the fee schedule. Tania offered to take out the fee schedule and add that donations to offset the cost of operations would be welcome and appreciated. There were some questions about the regularly meeting groups like mahjong. Rob said he'd like to have language in there that does protect our ability to charge a fee. Nick suggested an "at the discretion of the director" clause. Rob suggested he and Tania and Nick work together on the facility use policy and Tania agreed. Tania moved to approve the laptop and confidentiality agreements. Rob seconded. The board unanimously approved both.

The fundraising committee is meeting with Anne Peck on March 10. Prices will be set for the tour, and we are hoping for another successful one.

Vermont Afterschool Grant Rob gave a brief chronology of where we have gone since the last board meeting. Miranda said the after-school program would start up after vacation and that an alert that registration will be starting soon will go out on Monday. Rob asked about getting in touch with Amy Kramer at the school and Miranda said that she was doing that. On February 22 the board held a vote by email to rescind its previous action in the December meeting on the Vermont after school grant. The vote passed 7-0-0. For the record, Shirley made a motion to rescind our previous action on the Vermont Afterschool grant for the after school and camp program. Rob seconded and the motion passed unanimously. The next board meeting will be April 18. Rob moved to adjourn, and Tania seconded. The meeting adjourned at 7:06 PM

Respectfully submitted,

Carl Demrow, secretary