

Blake Memorial Library Board of Trustees Meeting Minutes  
February 18, 2020

Present: Miranda Moody, Shirley Montagne, Dina Dubois, Carl Demrow. Absent: Sara Kingsbury, Greg Renner, Julia Anderson. Staff present: Kimberly Hotelling.

Start time: 6:41  
End time: 8:08

Miranda called the meeting to order and brought up the first item on the agenda which was approving the minutes of the last meeting. Shirley moved to approve the minutes, Carl seconded, the minutes were approved.

The next item on the agenda were the electronic votes on

1. Grant administration. Approved unanimously.
2. Securing the services of Brad Wheeler. Approved unanimously.
3. Purchasing of furniture. 6 to approve, 1 to discuss.

Dina wanted to note that there should be a place for agenda changes on the agenda. Miranda suggested this be a discussion for the trustee training.

We then got into the director's report. Kimberly noted that attendance at the mini-library has trailed-off a bit, particularly between 5 and 6. We considered the idea of changing the hours from 3-6 to 2-5. Dina asked how a change would get out there to the general public. The website and Facebook page can be changed, along with putting it on the LRN and the school newsletter.

A motion was made to change the hours of the mini library from 3-6 to 2-5. Moved by Carl, seconded by Shirley. Motion carried unanimously.

Dina asked about the senate bills. She will follow up with Laura Keenan and find out what the bill numbers are. Dina also asked how the reading series has been going. Dina wanted to know how the summer reading program went last summer.

There was discussion about the community garden issue. There was agreement that we wanted a bit more information but that we supported the idea in general.

Carl moved to support the idea and ask the staff for more details about implementation. Shirley seconded. The motion carried unanimously.

The next issue for discussion was the food shelf. There was some discussion of duplication of efforts in the village. A motion was made by Dina to have a food shelf area in the (new) vestibule. Shirley seconded. Motion passed.

The discussion item on the agenda for the furnishing committee will come back after the next meeting of the committee.

On the highway sign, Shirley will get in touch with the state.

On the item of Action Plan for Improvement of Board Practices, there is still a bit of work to do on these policies. Carl moved to table until the next meeting, Shirley seconded.

On the issue of security, this will be tabled until the next meeting when we can talk more thoroughly with Christiane about her concerns.

Dina also noted the thoroughness of the Directors Report!

Dina moved to approve the directors report and Shirley seconded. Motion carried.

We reviewed the treasurer's report and Dina made a motion to approve the treasurer's report and Miranda seconded. Motion passed.

Renovation report. Dina asked about the energy audit and Carl asked about how Jay White is working out. Shirley said that even with the oil remediation, she expects the construction to be done on time! Dina asked that the minutes include a recognition and thanks to Shirley for her hard work on the renovation.

Carl moved to approve the renovation report, Miranda seconded.

We then moved into discussion of annual meeting and Miranda explained what needs to happen get a nomination. The nominating committee will recruit a slate. Shirley will chair, she will also ask Lisa Locke to be on the committee. Carl and Dina also will serve on the committee.

There was also some discussion about the need to have some continuity on the board since most of the next board will be new to the board or coming back. The current bylaws would need to be changed for Miranda to serve another term as president to provide that sort of continuity.

We discussed how the board training would work but that would be for the new board. An agenda for the training will be developed with Laura Keenan. The board will need to get out the word of the April 21st meeting so that members of the association know of the meeting and will attend.

Shirley will work with Anne McKinsey to get an email out to the association members.

At 8:08 PM Shirley moved to adjourn and Dina seconded.