Minutes

Approval of agenda as amended - Budget added; Dina Dubois added as trustee recommendation

Approval of new trustees.
Motion to approve Julia Anderson, Carl Demrow, Dina Dubois, Sara Kingsbury, and Greg Renner to the board. - Shirley
Second - Miranda
Approved

Nomination and approval of officers:

President - Miranda
Vice President - Sara
Treasurer - Shirley
Secretary Notetaker - Carl

Posting of Agendas Discussion of “approved” places
- Where are these places in Topsham?
- Corinth - Library, Town Hall, General Store

Will delay committee assignments of new board members until after renovation

Mini-Library Discussion

Overview of prior discussion: to have or not to have, where, when, and what?

Laura Waterman - guest - Presented case as to why having an alternate site for the library would be important - in keeping of spirit of community nature of the library

Q - what would you want to be there?
Computers, some books, and periodicals

**Concerns -**
- Limited patron use already
- Safety of computers and materials (damage, theft) - check with insurance policy
- Setting up Networks, etc. for Internet and printing
- Could we even put together a meaningful collection of books?
- Would need a system for checking out books and returning them?
- Staffing?

**Ideas -**
- Theme-based children’s book collection

Movers arriving - between Christmas and New Years

**If we had a mini-library, what would it have?**

- 2 laptops
- 1 laptop set up for check-in/out and staff work
- Printer
- Selection of Books: adult, young adult, children’s
- Periodicals

Greg - Move to approve having a mini-library at the church while we are closed.
Julia - Second

For - 4
Against - 2
Motion passes

**Questions**
- Insurance - protection of library property - does ours protect it or would the church’s
- Open Hours - Weds 3-6, Thurs (story hour only) 9-12 - 6 hours

Motion to staff mini-library Weds 3-6, Thursday 9-12 and have 2 patron-use computers, staff computer, printer, cart with selection of books and periodicals to be chosen by Library Director.

Shirley - motion, second - Carl
Motion passes

**Director’s Report**
- Motion to accept - Greg
  Second - Julia
Motion Passes

Treasurer’s Report
Motion to accept - Carl
Second - Greg
Motion Passes

Renovation Report

We received a Federal Grant for $75,000 for accessibility
Town is guarantor

Removal of Asbestos Tiles in Furnace Room - 4 companies recommended by Brad Wheeler and Jay White
Levaggi Environmental Contracting - Morrisville submitted quote of $4,575

Move to accept quote and hire Levaggi Environmental Contracting for asbestos removal - Greg
Second - Carl
Motion passes

Christiane proposed dates with one library open day closure - Dec 17+18

Bids for Renovation - received 3

Motion to accept bid from LaJeunesse
Move - Greg
Second - Shirley
Motion passes

Jay - construction manager
Shirley - project manager
Christiane - Clerk of the Works

There will be a cash flow issue

Request to either
1. Get a line of credit to cover difference at Wells River
2. Draw off Northeast funds (currently has a 5% return)
3. Cash in savings bonds early

Motion to get a line of credit from Wells River Savings Bank not to exceed $150,000 to cover any renovation expenses.

Greg - Motion
Shirley - Second
Motion passes

**Interior Design Committee**
Report discussed
Budget of up to $13,000

Call for new members

New Members to join Committee - Julia and Miranda

**Committee Reports**
Buildings and Grounds
Personnel
Technology

Motion to approve as amended - Shirley and Carl
Second - Greg
Motion passes

**Budget for 2020**

Motion to approve annual budget as proposed - Greg
Second - Shirley
Motion passes

Motion to Adjourn - Shirley, Second - Carl, Motion Passes

Meeting adjourned at 8:41pm