



Blake Memorial Library
Board of Trustees
Minutes of October 17 Meeting

Present: Jen Spanier, Lisa Locke, Lynne Benjamin, Emily Heidenreich, Catherine Whelan, Sukie Hausmann, Miranda Miller, Margaret Loftus, Shirley Montage

Guests: none

Correspondence: none

The meeting was called to order at: 6:40 p.m.

OFFICERS REPORTS

Minutes from August 27 Meeting: Motion to approve: Lisa; Second: Jen

Treasurer Report: Lisa, Shirley and Margaret report back on meeting with Harry and Rebecca Holland about the Clifford Building Money. Discussion about The Holland's wishes - mainly their concern that funds were not reinvested in North East Capital and that the "seed" money not be spent for any reason. Board agrees that requirement that all gifts be invested there and that no principal is spent are not binding in any way. No formal arrangement. All agree there was lack of communication in the past about this wish.

Suggestion from Hollands to borrow money was rejected. Numbers do not pan out.

Concern raised about privacy of account. How did the Hollands know about what was or was not in our account? Lisa will contact Northeast about this.

Board agreement that the goal of renovation (sparked by the five year planning process) and the need to hire another staff person should continue to be how the Clifford \$\$ is used. Some could be reinvested at NE but some should be on hand as we have already begun the process. Agreement regarding use of Clifford \$\$ as a seed grant to start a capital campaign - possibly a matching donation? Shirley will both review old minutes to look over Board decisions in the past regarding investment of this \$\$ and the plan to renovate and work on a timeline of Board *discussions and decisions about the use of Clifford Building proceeds funds over the last 2 years.*

Interest in talking more with Rebecca in the new year. Lots of info and planning coming in now from the Development Committee. Will discuss at next meeting how to communicate all this to Rebecca - in the new year we will have lots to talk about but much is still in the works with architect proposals etc.

Town \$ coming in.

Budget meeting next month

Motion: Jen. Second: Margaret

Directors Report:

Highlights:

Summer reading: 27 kids completed Bingo Program, 13 programs this summer 477 kids participated - huge increase.

No comments from patrons (good or bad) about not having additional summer hours.

Could increase summer reading program but no time - if less book sale work Emily would have ways to expand. Lynne asked Emily for a time estimate but that is hard to calculate. She will work on a wild guess. It was agreed that this was better than nothing.

Looking for Story Hour Volunteer to alternate weeks with Wendy Heinrich.

Deleting expired patrons - standard is 2 years of inactivity. Asked for feedback - there is a cost for some services that are based on number of patrons. Consensus was to delete.

Network Update: Emily has a volunteer who will volunteer to reconfigure network to help the system to be faster. Need a new router - \$50 estimate. All in agreement this is a good letter.

Emily soliciting feedback from the board for the annual appeal letter.

Proposal from Emily for future: Children's Services Committee - would help her do more - like afterschool program, more non fiction activities. Could be ad hoc committee rather than board committee.

Motion to accept: Miranda Second: Lisa

COMMITTEE REPORTS

Fund Raising Committee: Fall book and plant sale was more successful than ever. Having it run later was also good . Getting rid of leftover books also went very well - rather than shipping them a bookseller came. We boxed and loaded the books and he gave us a donations. Saved very few books for next sale.

Luncheon invitation was greatly appreciated.

Fundraising has gone over its target!

Cookeville Cafe: Will be mid-February and the harvest basket will be a welcome spring basket.....

Committee is also working on the letter.

Motion to accept: Margaret Second: Shirley

Development Committee: Shirley's report. Meeting tomorrow. Three different proposals from architects - for rough design ideas to look over Brian Kidder will be coming to go over survey. Shirley will also call Mark Neilson. Miranda also suggested we check with Washington as they just did a renovation that looks nice.

Motion to accept: Miranda. Second: Lynne.

Building and Grounds: No report but trees were trimmed. Shirley will call again about driveway rut.

Motion to accept: Lisa. Second: Catherine.

Governance committee: NO REPORT

Personnel Committee: Emily excused herself and Board went into executive session regarding annual evaluation of Emily.

OLD BUSINESS

None?

Discussion of Committee Lists - approved.

NEW BUSINESS

Forthcoming meetings: 3rd Tuesday of the even numbered months at 6:30 p.m.

December 5th - due to holidays.

Motion to Adjourn: Miranda. Second: Catherine.

Meeting Adjourned at 8:53 pm.